

DTA
Dakota Transit Association
Board Minutes
May 18, 2026

CALL TO ORDER:

On May 18, 2026, a virtual Board of Directors meeting was called to order by DTA President Terry Hoffman at 1:00pm.

ATTENDANCE:

Terry Hoffman
Tamara Hofland
Kathy Holman
Andrea Irwin
Karrie Mikkelsen
Adam Sharkey
Maureen Wegenke

STAFF PRESENT:

Jacqueline Senger, Executive Director

APPROVAL OF THE AGENDA:

Additions to the agenda are 2027 proposals, website, and DTA shirts/caps. Kathy Holman/Adam Sharkey made a motion to approve the agenda with the additions: Motion carried.

APPROVAL OF THE MINUTES:

Adam Sharkey/Kathy Holman made a motion to approve the April 20, 2026 board minutes: Motion carried.

ADA WEBSITE REQUIREMENTS:

DTA's website will be required to meet the new FTA ADA requirements so that individuals with disabilities can access it. The deadline is April 26, 2028.

DJ:

Mark Quinlan will be the DJ for Saturday night and Monday night.

VENDOR SHOW:

The vendor show will be Monday, September 21 beginning at 11:30am. Lunch will be served during the vendor show.

REGISTRATION FORMS:

Terry will contract Brian to see what program he used for the registration forms. DTA will have the registration forms made available sooner rather than later as requested by the vendors.

ACTIVITIES:

Suggestions for something to do on Sunday afternoon/night are golf or relaxing on a pontoon.

RFP:

The RFP process was discussed. Estimated date to release the RFP is June 1, 2026. The estimated end date will be July 1, 2026. The estimated date for the bid opening and cost will be July 7 and 8, 2026. The candidate will be determined at the July 23 and 24, 2026 board meeting. The RFP will be publicized on the DTA website, and in several newspapers in ND and SD only. The scope of work for the RFP was reviewed.

ROADEO:

Including a van division along with the bus division at the rodeo in the future was discussed. TSA will be available for Saturday training.

SUNDAY TRAINING:

Offering a few different trainings for Sunday morning are being considered. Narcan, customer service, and hands-on PASS recertification were all discussed. PASS training recertification can be done online beforehand and then bring your valid certificate in order to attend the hands-on recertification.

TSA:

TSA is willing to do whatever we want for training. Cyber Hygiene, The Power of Hello (teaches safe and effective engagement with unknown individuals), a deeper dive into Observer Plus, De-Escalation, IED Awareness, etc.

AGENDA DRAFT:

Monday: TSA; Cybersecurity/Hygiene, BlackCat presentation, Vendor show, Mary Beth; Human Trafficking, CTAA; Scott Bogren.

Tuesday: Mike Kutzke; AI, Laurie Gill; Importance of fundraising, General membership meeting, Mike Kutzke; Ethics I & II, ND/SD Breakout sessions.

Wednesday: Natalie Remund; Emotional Intelligence, and Emergency Bus evacuations, tentatively.

2027 PROPOSALS:

Grand Forks and Bismarck have submitted proposals for 2027.

DTA SHIRTS/CAPS:

Terry will be sending the board a design he has in mind. Prices were discussed.

WEBSITE:

Discussion was held on a couple of different websites.

The next board meeting will be July 23 and 24, 2026.

Kathy Holman/Maureen Wegenke made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary

