

DTA
Dakota Transit Association
Board Minutes
February 11, 2026

CALL TO ORDER:

On February 11, 2026, a virtual Board of Directors meeting was called to order by DTA President Terry Hoffman at 10:00am.

ATTENDANCE:

Terry Hoffman
Tamara Hofland
Kathy Holman
Andrea Irwin
Karrie Mikkelsen
Adam Sharkey
Maureen Wegenke

STAFF PRESENT:

Jacqueline Senger, Executive Director

APPROVAL OF THE AGENDA:

Addition to the agenda; RFP/RFQ. Kathy Holman/Maureen Wegenke made a motion to approve the agenda with the addition: Motion carried.

APPROVAL OF THE BOARD MINUTES:

Kathy Holman/Andrea Irwin made a motion to approve the November 3, 2025, board minutes: Motion carried. Motion carried.

APPROVAL OF THE FINANCIAL REPORTS:

Maureen Wegenke/Kathy Holman made a motion to approve all the financial reports: Motion carried.

ND & SD BOARD MEMBERS LIST:

Board members cell phone numbers and email addresses were reviewed. Notify Jacque if corrections are needed.

PAYPAL:

PayPal has been locked due to a dispute and is therefore going to be removed from the DTA website. Other alternatives for payments are currently being pursued. Jacque will notify the membership that PayPal is no longer usable.

2026 DTA CONFERENCE TITLE:

“Networking/Building Relationships.”

BYLAWS:

The Bylaws will be reviewed at the next meeting.

THOUGHTS FOR NEXT YEAR’S CONFERENCE:

Discussion was held on ideas for next year’s conference. NTD training (form RR-20), new forms updates, MIS reporting, Federal updates from Region 8, Q & A BlackCat session, applying AI for more successful grant funding, emergency procedures, effective communications, improve consistency & morale, acquiring local match funding, TSA, Cybersecurity, Scott Bogren CTAA, PASS hands on training, dispatch training, human trafficking, safety training, etc.

DTA WEBSITE:

DTA will be replacing the current website designer.

2027 DTA ROADEO & CONFERENCE PROPOSALS:

Williston has declined. Grand Forks may be a possibility as well as Minot. Jacque will reach out to ND again for interest in hosting the 2027 DTA Rodeo & Conference.

ENTERTAINMENT:

Mark Quinlan, a vendor for Altro USA, offered his karaoke services for free. Jacque has reached out to him several times and hasn’t heard back. She will keep trying. Karaoke was discussed for the Saturday night banquet. Andrea will call around and see who is available for Karaoke in the area. Rick Senger will be available for the rodeo.

MONDAY SCHEDULE:

Rough draft:

Welcome, cybersecurity, AI, Blackcat, annual membership meeting, Harlow’s social, DTA hospitality room, and the Elks club were discussed. Jacque will contact Gayle for other options.

TUESDAY SCHEDULE:

Rough draft:

8:00-9:00, State break-out meetings.

9:00-11:30, Sessions

11:30, Vendor show

3:00, CTAA, Scott Bogren

4:00, FTA

It has been suggested by vendors to serve lunch in the middle of the vendor area. This coming year vendors will be given the opportunity to introduce themselves during the vendor show.

The Cornerpost Grapefarm and Winehouse was discussed for a Tuesday night event. Jacque will contact Gayle for other options.

WEDNESDAY SCHEDULE:

Rough draft:

There will be no roundtables. More discussion needed about Wednesday.

BREAKS:

Discussion was held on the number of breaks held during the conference. Although vendors sponsor these breaks it was suggested the sponsorship money could be used towards something else such as speakers, meals, etc.

SHIRTS:

Terry will send out a letter to possible vendors to see if they would be interested in sponsoring tee-shirts this coming year.

DTA 3/5-YEAR PLAN:

It has been requested that DTA have a 3/5-year plan. Jacque and Terry will check into this.

2025 VENDOR PARTICIPATION:

Jacque compiled a list of all 2025 vendors and handed it out to the board.

COMMITTEES:

Roadeo: Adam, Terry, Tammy.

Vendor Show: Kathy will oversee and all board members will assist.

DTA Vendor & Conference Booklets: Vereena from Community Transit of Watertown/Sisseton.

REGISTRATION DESK:

Linda Freeman has volunteered to help with the 2026 DTA Conference. Linda doesn't want any payment for her time. Requesting mileage, meals, & lodging only.

The next board meeting will be May 18th and 19th, 2026.

Kathy Holman/Maureen Wegenke made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary