

DTA
Dakota Transit Association
Annual Membership Meeting, Board Minutes
Holiday Inn, Rapid City, SD
September 16, 2024

CALL TO ORDER:

On September 16, 2024 the annual membership meeting was called to order by DTA President Adam Sharkey at 3:45pm at the Holiday Inn, Rapid City, SD.

ATTENDANCE:

Rose Drake
Terry Hoffman
Kathy Holman
Brian Horinka
Adam Sharkey
Jordan Smith
Megan Gould-Stabile

STAFF PRESENT:

Jacqueline Senger, Executive Director

APPROVAL OF AGENDA:

Dale Bergman/Ron Baumgart made a motion to approve the agenda with the addition of the DTA website:
Motion carried.

ROLL CALL:

During roll call ballots were handed out to transit agencies that were present. Members present were as follows:

ND DTA Members:

Cavalier County Transit, Cities Area Transit, City of Fargo MATBUS, Dickinson Public Transit, Golden Valley /Billings County (G.V.B.) Council on Aging, James River Public Transit, Minot City Transit, Northwest Dakota Public Transit, Pembina County Meals & Transportation, Senior Meals & Services, South Central Adult Service Council, Southwest Public Transit, Valley Senior Services, Walsh County Transportation, and Wildrose Public Transit.

ND DTA Absent Members:

Benson County Transportation, Bis-Man Transit, Dickey County Transportation, Hazen Busing/City of Hazen, Kenmare Wheels & Meals, Inc., Kidder Emmons Senior Services, Nutrition United Inc., Souris Basin Transportation, Standing Rock Public Transit, and West River Transit.

SD DTA Members:

Aberdeen Ride Line, Brookings Area Transit Authority, Community Transit of Watertown-Sisseton, Inc., People's Transit, Prairie Hills Transit, Rapid Transit System, River Cities Public Transit, Rural Office of Community Service, Inc. Transit, Sioux Area Metro (SAM), Southeast Public Transit, and Yankton Transit, Inc.

APPROVAL OF BOARD MINUTES:

Brenda Schweitzer/Dale Bergman made a motion to accept the September 18th, 2023 annual membership board minutes: Motion carried.

APPROVAL OF FINANCIAL REPORTS & BUDGET:

Pat Hansen reported on the financial reports. The financial reports are dated October 1, 2023 through September 9, 2024. The reports will change as they do every year as none of the conference expenses are included. The total income year to date is \$131,102.70 and the expenses through September 9, 2024 are \$78,124.29. The net income year to date is \$52,978.41. The check register detail has been completed for the entire year. As of September 9, 2024 on the balance sheet there was \$129,569.28 in the checking account. Dale Bergman/Andy Sharp made a motion to accept the financial reports: Motion carried.

Pat Hansen presented the budget. The left side of the budget is the actual budget and the right side of the budget is the proposed 24/25 budget. The budget is dependent upon what the costs are in the conference area and next year's conference will be significant less as far as expenses are concerned. The proposed budget indicates a negative balance (4,335.00). A question in reference to the increase of board meeting lodging expenses was asked. The actual budget does not include the board meeting lodging expenses for this year's conference as of yet. Another budget will be sent out as soon as all of the expenses and the revenue are received for this fiscal year and the left column of the budget will be the actual year-end figures. Lodging for the board, speakers, and the food are the largest conference expenses. It is difficult to forecast expenses until it gets closer to the actual conference. Currently the board meets in person and by zoom. Cutting expenses will be determined by the board and the membership. RTAP money cannot be used for legislative services. Revenue is always projected low and expenses high and DTA has come out ahead for several years with more carryover than what was projected. DTA is not required to have a formal audit. DTA did provide written processes as requested by NDDOT. Ron Baumgart/Dale Bergman made a motion to approve the proposed budget: Motion carried.

PASS TRAINING REPORT:

Rod Graefing reported on PASS training. 8 PASS classes were held in 2024. PASS income is down from the previous year. There is a need for a trainer for the western part of ND. The online part of PASS is fairly new so if you are looking at doing online training for anyone call Rod first for instructions.

2025 DTA CONFERENCE:

The 2025 DTA Conference is going to be held in Jamestown, ND. The host hotel will be the Baymont by Wyndham. The hotel will be offering state rates and continental breakfasts will be provided. The rodeo, meetings, etc. will be held at the Jamestown Civic Center at no cost to DTA.

SURVEY MONKEY:

An online survey will be sent to all members for feedback and comments following the conference. Please fill it out.

VENDOR SHOW ATTENDANCE:

Barb Cline reported on the vendor show attendance. There will be a variety of 26 vendors in attendance and included in that count will be 8 bus vendors. New sponsorships were created this year as well. Along with the advertising, award sponsorships, meals, breaks, Saturday night band, and the newly created sponsorships, DTA is very near to bringing in \$30,000 from the trade show vendors. Please go to every booth and thank the vendors as they make this all possible.

ROADEO WINNERS:

Adam reported on the rodeo. The competition was great and the course was well done. The board and Rich from Aberdeen came to help with the set up. There were 34 drivers in attendance as well as 40 judges/volunteers. There were 6 perfect wheelchair scores this year. Brenda Reed secured a perfect wheelchair in 3 minutes and 4 seconds.

ND:

1st Place; Brenda Reed, Souris Basin Transit
2nd Place; Terry Holland, West River Transit
3rd Place; Ray Adam, Dickinson Public Transit
4th Place; Sheri Harsche, Standing Rock Public Transit
5th Place; Andrew Almer, City of Fargo, MATBUS

ND Rookie of the Year, Andrew Almer, City of Fargo, MATBUS

SD

1st Place; Bryce Lambert, River Cities Public Transit
2nd Place; Chad Simon, Rural Office of Community Service, Inc. Transit
3rd Place; Doug Syman, Prairie Hills Transit
4th Place; Doug Herr, Community Transit of Watertown/Sisseton, Inc.
5th Place; Timothy Torres, Community Transit of Watertown/Sisseton, Inc.

SD Rookie of the Year, Doug Syman, Prairie Hills Transit

SATURDAY NIGHT AWARD WINNERS:

ND:

Agency of the Year; South Central Transit Network
Friend of Transit; Ted Cowardin/Richard Ovind, James River Public Transit
Above and Beyond; Dale Wangrud, South Central Transit Network
Outstanding Support Staff; Rod Grafing, South Central Transit Network
Driver of the Year; Kristy Donner, Southwest Public Transit

SD:

Agency of the Year; Brookings Area Transit Authority
Friend of Transit; Richard Pluimer, Prairie Hills Transit
Above and Beyond; Amis Spider, Community Transit of Watertown-Sisseton, Inc.
Outstanding Support Staff; Mallory Meier, River Cities Public Transit
Driver of the Year; Vance Patterson, Prairie Hills Transit

BOARD ELECTIONS:

There are 3 board positions that are open. Brian Horinka from ND has completed 2 terms and Terry Hoffman from SD has completed 2 terms. Adam Sharkey from SD finished his 1st term for the at-large position and Adam is eligible to run again. The at-large position can be a representative from either state.

ND: Rose Drake nominated Maureen Wegenke from Jamestown Public Transit. Barb Cline nominated Rod Grafing from South Central Transit Network. Rod Grafing declined. Adam Sharkey ceased nominations. Maureen will run unopposed. Welcome to the board Maureen Wegenke.

SD: Andy Sharp nominated Andrea Irwin from ROCS. Gayle Kludt nominated Lacey Hacecky from Yankton Transit, Inc. Adam Sharkey ceased nominations. Andrea and Lacey introduced themselves and gave short bios about themselves. Welcome to the board Andrea Irwin.

ND/SD At-large: Megan Gould-Stabile/Barb Cline nominated Adam Sharkey from River Cities Public Transit. Gayle Kludt ceased nominations and cast a unanimous ballot for the at-large position: Welcome to the board Adam Sharkey.

Andy Sharp/Dale Bergman made a motion to accept the votes: Motion carried.

DOOR PRIZES:

The door prizes will be drawn Wednesday morning after the TSA training. You need to be present to win.

ROUNDTABLES:

Due to cancellations of some of the speakers there may be no roundtables sessions. The board will provide further information on the final determination of that decision later.

TUESDAY NIGHT BASH:

The Tuesday night bash will be a combined dinner/party to celebrate DTA's 40th Anniversary. Individuals that have been a part of DTA throughout the years have been invited to speak during dinner. Next will be an auction. Auction items will be put on display on Tuesday during the vendor show for everyone to bid on. DTA has a Venmo account now and cash and checks will be accepted for items as well. 80's attire is requested!

DTA WEBSITE:

The financial reports are on the website. The scores, competition, and the information from the rodeo are also on the website. Megan suggested that the board goes through the information that is on the website to make sure it is all current.

Ron Baumgart/Jordan Smith made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary