

DTA
Dakota Transit Association
Board Minutes, Jamestown, ND
February 11 & 12, 2021

CALL TO ORDER:

On February 11, 2021 a Board of Directors meeting was called to order by President Tom Wanttie at 1:30 pm in the conference room at the Quality Inn & Suites

ATTENDANCE:

Terry Hoffman
Kathy Holman
Brian Horinka
Erin Humphrey
Karrie Mikkelsen
Adam Sharkey
Tom Wanttie

STAFF PRESENT:

Jacqueline Senger, Executive Director, Virtual

APPROVAL OF BOARD MINUTES:

Tom Wanttie/Kathy Holman made a motion to accept the November 9 and 10, 2020 board minutes: Motion carried.

APPROVAL OF FINANCIALS:

Karrie Mikkelsen/Erin Humphrey made a motion to accept the Balance Sheet, Profit & Loss, and the Check Register Detail financial reports: Motion carried.

WEBSITE PICTURES & INFO:

Greg would like more pictures sent to him. The more pictures he has the more he has to work with. Jacque will send out a reminder to all agencies to send good quality pictures to Jacque if you have them.

Jacque will talk with Greg about adding a COVID-19 page to the website with all of the new mandates and a link to the FAQ pertaining to COVID-19.

WEBSITE CHANGES:

The Executive Director and the President of the DTA board will be the only two people that will be able to make changes to the DTA website.

PASS TRAINING:

Brian Horinka/Erin Humphrey made a motion that DTA will charge \$25 for hands on only PASS recertification. This is for drivers who have completed and passed the online portion of recertification: Motion carried.

DEFENSIVE DRIVING:

Brian Horinka/Kathy Holman made a motion to find the latest defensive driving material available and DTA will purchase it: Motion carried.

DTA SPRING MEETING:

Discussion was held on having a virtual spring meeting for about 1 to 2 hours in late March or early April. It was suggested to have Scott Bogren speak during this meeting if he is available.

2021 DTA CONFERENCE & ROADEO:

September 17-21, 2021 is the date set for the DTA Conference & Roadeo. The conference will conclude on Tuesday as it did last year.

All materials pertaining to speakers will be emailed to the general membership ahead of time as it was last year.

A speaker pertaining to different methods of fare collections is being pursued.

Carol Wright suggested a couple of speakers to Jacque; Lenzy Williams and Garry Havron from the University of Alabama. Carol said they are both excellent presenters. Jacque will look into these speakers.

The Transportation Security Administration (TSA) will be speaking on security at the conference and also presenting a driver's training class on Saturday and Sunday. Topics for the drivers training discussed were pre-trip inspections and peer conflicts. TSA is free of charge.

Jacque will send an invitation to Scott Bogren, FTA, the Fargo mayor, ND governor, ND & SD DOT'S, and the NDDOT director inviting them to the conference.

Jess Marlow from River Cities Public Transit will present a session on marketing.

A session with all the resources RTAP has to offer was discussed.

There will be a panel discussion during the conference as that was well received last year. Consolidation will be one of the topics.

Discussion was held on adjusting the fees for the roadeo and conference. Kathy Holman/Adam Sharkey made a motion to raise the roadeo and conference registration fees by \$50 for members and non-members: Motion carried.

Adjusting the membership fees will be discussed during the annual membership meeting.

Additional information is needed as to how much of the Delta Marriott's parking lot we can utilize for the roadeo. Tom will look into this further.

Jacque will check with Julie about who will be bringing buses for the roadeo. The 2 buses for the roadeo driving have to be 12 x 2's and identical. Kathy and Terry discussed bringing a couple of buses from their agency.

Breakfast will be provided on Sunday during the awards ceremony. All other breakfasts will be on your own.

The awards forms have been sent out.

The awards sponsorship has been added to the vendor booklet.

The conference title will be Facing the Challenges.

Jacque will check into the artwork for the conference booklet.

Minot, ND has agreed to host the 2023 DTA Conference & Rodeo.

CTAA will be held in Richmond, VA June 13-17, 2021.

ENTERTAINMENT:

Rick Senger will be providing music for the rodeo and conference. The Hooligans will be performing on Sunday morning. Jacque is looking into some bands for the Saturday night entertainment. The band that performed last year mentioned they would be interested in returning.

The next board meeting will be May 6 and 7, 2021 starting at 1:00pm in Fargo, ND.

Terry Hoffman/Adam Sharkey made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary