

**DTA**  
**Dakota Transit Association**  
**Board Minutes, Dickinson, ND**  
**July 15-16, 2019**

**CALL TO ORDER:**

On July 15, 2019 the Board of Directors meeting was called to order by President Terry Hoffman at 3:45 pm at the Grand Dakota Lodge.

**ATTENDANCE:**

Terry Hoffman  
Kathy Holman  
Brian Horinka  
Karrie Mikkelsen  
Ali Rood  
Tom Wanttie

**ABSENT:**

Randy Hartman

**STAFF PRESENT:**

Jacqueline Senger, Executive Director

**APPROVAL OF AGENDA:**

A phone conference has been scheduled with Bob Carlson to discuss electronic scoring of the Rodeo. Jacque informed the Board of a meeting at 9 am Tuesday morning to tour the conference facilities. Tom Wanttie/Karrie Mikkelson made a motion to accept the Agenda. Motion carried.

**APPROVAL OF BOARD MINUTES:**

Tom Wanttie/Karrie Mikkelson made a motion to accept the minutes from the May 2019 board meeting held at the TownPlace Suites in Aberdeen. Motion carried.

**APPROVAL OF FINANCIALS:**

Brian Horinka/Tom Wanttie made a motion to accept the Balance Sheet and the Profit & Loss financial reports. Motion carried.

**2019-2020 BUDGET:**

The proposed budget was provided to the Board. Tom Wanttie/Ali Rood made a motion to approve the 2019-2020 budget.

### **COBBS ALLEN INSURANCE:**

The Board is exploring demand for a DTA sponsored insurance plan that members can elect. A phone conference is scheduled for 1:00 pm on Tuesday.

### **ROADEO SET UP:**

Tom updated the Board on facilities and layout for the Roadeo at the Public Works Facility. Wheelchair securement training will be done by Adam from River City Transit. Lisa Nippolt will provide food. Rick Senger is confirmed to emcee the Roadeo. The Board discussed inviting a test of the electronic scoring program that was used at CTAA. A vendor booth was offered but declined. The Roadeo will not utilize electronic scoring in 2019. Tom Wanttie will emcee the Roadeo Awards Banquet. Trudy Hartman will emcee the Awards Breakfast. Dickinson Transit has two identical buses for the Roadeo competition. The Board will see if West River Transit can provide four buses for the pre-trip and securement stations.

### **SUNDAY EVENING SOCIAL:**

Rick Senger will provide entertainment on the mezzanine outside the hospitality suite.

### **BREAKOUT SESSIONS:**

There will be no breakout sessions for either state.

### **INTRODUCTIONS:**

The Board reviewed who will be introduced and give a welcome at the Conference Opening Session. Billy Terry from NTI will not be able to attend.

### **BOARD BREAKFAST:**

The Board will meet with Andrew from CTAA and Dave Beckhouse from FTA on Monday morning before the Opening Session.

### **CONFERENCE AGENDA:**

The Board reviewed speakers that have been confirmed. The conference agenda was updated with locations and confirmed speakers.

### **VENDOR SHOW:**

The Police Department will do an opening with police dogs. The Board reviewed vendors that have registered to date and prospective vendors that should be contacted prior to the registration deadline.

### **OUTINGS:**

Assumption Abbey – Sunday afternoon; DTA will pay the cost for members to visit the Dinosaur Museum on Tuesday evening.

### **TOUR OF CONFERENCE FACILITIES**

Saturday-Sunday meals, banquet, and awards breakfast will take place in the Grand Dakota Ballroom. Sunday evening welcome and Harlow's event will take place in the hospitality room and mezzanine.

All training and sessions will take place in Freedom Hall.  
Monday-Wednesday meals will take place in Legends Hall.

**AWARD NOMINATIONS:**

Board members reviewed award nominations and selected winners.

North Dakota:

Driver of the Year	Dale McGuire, Souris Basin Transportation
Friend of Transit	Larry Robinson, Dickinson Public Transit
Outstanding Support Staff	Kelsey Connole, Dickinson Public Transit
Above and Beyond	Darrell Francis, Souris Basin Transportation
Innovative Agency	Souris Basin Transportation

South Dakota:

Driver of the Year	Doug Herr, Watertown Area Transit
Friend of Transit	South Dakota Department of Transportation
Outstanding Support Staff	Adam Starkey, River Cities Public Transit
Above and Beyond	Frank Vanek, Prairie Hills Transit

**TRAVEL AND LODGING RATES:**

The mileage rate went up to \$0.58. The conference hotel rate is \$84.60 under the DTA block.

**GENERAL MEMBERSHIP MEETING:**

Agenda items will include offering spring training sponsored by DTA, offering PASS at the fall conference, by-law change, budget and elections. Karrie and Tom's terms end, but they are both eligible to serve another term.

**NEXT BOARD MEETING:**

The Board will meet in Dickinson on Friday, September 13<sup>th</sup> at 3 pm.

Ali Rood/Kathy Holman made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Ali Rood  
Secretary