

DTA
Dakota Transit Association
Board Minutes, Aberdeen, SD
February 5-6, 2019

CALL TO ORDER:

On February 5, 2019 the Board of Directors meeting was called to order by President Terry Hoffman at 1:25 pm in the conference room at the TownePlace Suites. The updated agenda was provided to all Board members.

ATTENDANCE:

Randy Hartman
Brian Horinka
Karrie Mikkelsen
Ali Rood
Terry Hoffman
Kathy Holman
Tom Wanttie

ABSENT:

none

STAFF PRESENT:

On conference call - Jacqueline Senger, Executive Director

APPROVAL OF AGENDA:

Randy Hartman/Kathy Holman made a motion to accept the Agenda: Motion carried.

APPROVAL OF BOARD MINUTES:

Randy Hartman/Brian Horinka made a motion to accept the minutes from the November 26, 2018 board meeting held at the TownPlace Suites in Aberdeen: Motion carried.

APPROVAL OF FINANCIALS:

Karrie Mikkelsen/Ali Rood made a motion to accept the Balance Sheet and the Profit & Loss financial reports: Motion carried.

SOCIAL MEDIA SET-UP:

Terry Hoffman and Tom Wanttie continue to work on this and will update the Board at the next meeting.

LISA NIPPOLT'S EMAIL

Lisa is not able to attend the conference this year. The Board is exploring options for someone else to do securement training at the conference.

ROADEO SET-UP

Tom Wanntie and Brian Horinka are working through the logistics of setting up the Rodeo in Dickinson. Discussion was held on which part of the Dickinson Public Works lot may be used. Jacque will follow up with Colleen Rodakowski.

DRAFT/WORKABLE CONFERENCE AGENDA

The Board reviewed the working agenda and made edits based on new information. Confirmed speakers include Michael Kutzke (Difficult Passengers, Difficult Employees, and Stress Management) and Megan Laudenschlager (Grant Seeking & Grant Writing and Board Governance Training). Jacque will be contacting Scott Bogren about speaking. Jacque will follow up with Becky Hanson about having RLS Associates speak at the conference. Entertainment for Sunday morning is Hallelujah Hooligans. Slamabama is confirmed for the Saturday evening banquet.

COLLEEN'S EMAIL

The Board discussed ideas provided by Colleen Rodakowski. Information on visiting Medora will be available to conference attendees in case they choose to visit. Jacque will look at an organized outing on Sunday afternoon to Assumption Abby. Jacque will check on booking Ukrainian dancers to open the vendor show. Jacque will check on booking Clay Jenkins (Teddy Roosevelt impersonator) to emcee the Awards Breakfast. Jacque will explore planning a Tuesday evening outing to Ukrainian Institute or Dinosaur Museum.

2019 CONFERENCE REGISTRATION FORMS

The Board reviewed the updated conference and vendor registration forms. No changes to the registration or meal rates. The goal is to have the registration forms online by April 1.

CREDIT CARD INFORMATION

Jacque continues to work with Greg on changes to the PayPal account. Brian Horinka/Kathy Holaman made a motion to give PayPal until March 31st to remove Gary's name from DTA account before going to another company for online payments: Motion carried.

INVITES TO CONFERENCE

Jacque will send invites to the Mayor of Dickinson, Governor of North Dakota, SDDOT, NDDOT, CTAA and FTA to give a welcome at the opening session. Billy Terry (NTI Director) would like to have a 10-minute introduction to connect NTI with rural providers. He will stay through the conference and have a vendor booth. Jacque will send invites to FTA and CTAA for breakfast with the Board on Monday morning at the conference. Discussion was held on getting DTA members to start considering a spring training in the future. This is not a second conference, just a training opportunity organized by DTA. This will be discussed at the general membership meeting. Jacque will solicit feedback from the DOT's on speakers and topic ideas. The goal is to post the tentative agenda online by April 1.

2019 DTA MEMBERSHIP FORM

Jacque sent out the membership form and reminded members they can pay online.

Brian Horinka/Tom Wanttie made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Ali Rood
Secretary