

DTA
Dakota Transit Association
Annual Membership Meeting, Board Minutes
Swiftel Center, Brookings SD
September 18, 2018

CALL TO ORDER:

On September 18, 2018 a general membership meeting was called to order by DTA President Terry Hoffman at 11:00am in the Swiftel Center Dak “D” room. Jacque handed out the agenda and the minutes from the general membership meeting held in Grand Forks, ND 2017.

ATTENDANCE:

Ali Rood
Brian Horinka
Karrie Mikkelsen
Tom Wanttie
Randy Hartman
Terry Hoffman
Kathy Holman

STAFF PRESENT:

Jacqueline Senger, Executive Director
Pat Hansen, Financial Record Keeper

WELCOME:

The board introduced themselves to the general membership. The board also welcomed Tom Wanttie from Aberdeen Ride Line, Aberdeen, SD to the board. Tom will be taking Cody Roggatz’s place on the board as Cody has resigned.

ROLL CALL:

Karrie read roll call. Members present are as follows:

SD DTA Members:

Aberdeen Ride Line, Arrow Public Transit, Brookings Area Transit Authority, Community Transit, Inc., Freeman Community Transit, Groton Community Transit, Inc., Inter-Lakes Community Action, Palace Transit, People’s Transit, Prairie Hills Transit, River Cities Public Transit, Rural Office of Community Service, Inc. Transit, Sioux Area Metro (SAM), Spink County Public Transit & Senior Center, Vermillion Public Transit, Watertown Area Transit, Inc., and Yankton Transit, Inc.

ND DTA Members:

Benson County Transportation, Bis-Man Transit, Cavalier County Transit, Cities Area Transit, City of Fargo MATBUS, James River Transit, Minot City Transit, Pembina County Meals & Transportation, Public Transit, Senior Meals & Services, Souris Basin Transportation, South Central Adult Service Council, Walsh County Transportation, and West River Transit.

Absent members:

SD:

Rapid Transit System, and Rosebud Sioux Tribe Transportation.

ND:

Dickey County Transportation, Golden Valley/Billings County (G.V. B) Council on Aging, Hazen Busing/City of Hazen, Kenmare Wheels & Meals, Inc., Kidder Emmons Senior Services, Nelson County Transit, Nutrition United Inc., Southwest Public Transit, Standing Rock Public Transit, TransportME, Trenton Indian Service Area, Valley Senior Services, Wildrose Public Transit, and Williston Senior Center.

APPROVAL OF BOARD MINUTES:

The board minutes from the 2017 annual meeting were read through by the general membership. Pat Hansen/Brenda Schweitzer made a motion to accept the minutes: Motion carried.

APPROVAL OF FINANCIALS:

Jacque distributed the Check Register Detail for the entire year, Profit & Loss, Balance Sheet, and the Budget. Pat Hansen discussed the financial reports with the general membership. Carleen Schill/Lisa Manning made a motion to accept the Check Register Detail, Profit & Loss, and the Balance Sheet: Motion carried. Pat Hansen discussed next year's budget with the membership and brought to their attention that there was an error on the cell phone expense. The cell phone expense was budgeted for \$900 this year and \$900 for next year. The board will check into whether it is necessary to carry directors and officers insurance. Barb Cline/Roy Rickert made a motion to accept the 2018/2019 Budget: Motion carried.

WEBSITE:

Jacque discussed with the board that our DTA website is mobile friendly. Jacque encourages anyone who has comments or wants to see changes to the website to email her. Jacque also noted that the DTA board minutes are available on the DTA website. Members are encouraged to go on the website to check out photos from this year's DTA Convention & Roadeo.

UPCOMING DTA CONFERENCES:

The upcoming conferences will be held in Dickinson, ND 2019, Watertown, SD 2020, Fargo, ND 2021, and Aberdeen, SD 2022.

ADJUSTING BOARD TERMS

Brian suggested adjusting board terms so that each year one person is elected from ND and SD. Ron Baumgart/Matt Peterson made a motion to adjust board member terms and to reflect this adjustment in the By-Laws: Motion carried.

PASS TRAINING:

Linda Freeman gave an update on PASS Training to the general membership and thanked all of the PASS trainers for their hard work and dedication.

CREDIT CARD INFORMATION:

Jacque reported to the general membership that we have two card readers now; Barb Cline has one and Jacque has the other.

CTAA:

Next year's CTAA Conference & Roadeo will be held in Palm Springs, CA May 19 – May 23, 2019.

PLAQUE:

Kathy presented Brenda Schweitzer and her staff with an appreciation plaque for all of their extra work that BATA put into this year's DTA Conference & Roadeo.

QUESTIONS & THOUGHTS:

Terry addressed the membership with the low number of conference attendees this year and opened up the floor for suggestions for next year's conference. Timing, location, length of the conference, and agencies not having enough staff to attend were all mentioned. Dale Bergman suggested tying in some NTI classes with our DTA convention. Barb Cline, trade show coordinator, informed the membership that the vendor show brings in revenue, booth rental, advertising, and sponsorships. Barb also mentioned that this year was one of the largest trade shows in a long time and more foot traffic is needed. Suggestions were made to change the day of the vendor show so that drivers can attend. Brenda Schweitzer/Lisa Manning made a motion to invite the surrounding states to our next year's DTA Conference & Roadeo: Motion carried.

DOOR PRIZES:

Winners of the door prizes drawn at the general membership meeting are as follows:

Erin (\$100 gift card donated by DTA)
Brett (\$200 gift card donated by DTA)
Tanya (\$300 gift card donated by DTA)

Carleen Schill/Dale Bergman made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary